



# Coleford Town Council

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## Events & Marketing Committee Tuesday 3 July 2018 Minutes

**Attendees:** Cllrs Holloway, Lusty, Kay & Penny  
Cllr C Elsmore arrived at 6.30 pm

1. Apologies were noted from Cllrs Baird & Ball
2. There were no declarations of interest on items on the agenda
3. There were no dispensations requests
4. The minutes of 5 June 2018 were noted. The Clerk reported that an application has been made for the silent soldier silhouettes and that the contribution to the Forest of Dean British Legion Poppy Appeal would be made this month.

**5. To agree actions for August and September events in Coleford Town Centre**

A variety of acts have been contacted to cover the pop up events in August. More suggestions were made by the committee in several different genres. No performers have confirmed as yet but Cllr Penny will persevere with the priority dates being 5 12 & 19 August.

It was noted that the Grand Prix has been postponed to next year

Sunday 23 September is to be the Bike Fest comprising of a family bike ride out of the town in partnership with The Royal Forest of Dean Cycle Club and a static display of motor bikes in the town centre.

**Recommendation**

That the Clerk check with the insurers that the event will be covered

That the Council will help promote the family bike ride to the sum of £500.00. The cycle club to do the design etc.

That conditions re safety are applied to the family bike ride

The Council will organise road closures if necessary

Cllr Penny to liaise with the cycle club stressing that the Council will take no responsibility for marshalling or route signage

The Clerk to contact Artspace re a possible unicyclist

Cllr Lusty to liaise with the motor bike club and businesses in the town.

The Clerk to check on Colin Lanfear's cycle around the country

**6. To agree actions to further market the Pride of Coleford awards**

**Recommendation**

That a banner is made as quickly as possible for the Town centre railings

That a flyer is produced to be delivered around the town to include venues used by voluntary groups

That a another press release is issued

That the poster is sent to all schools